



Sageston CP School

Bird's Lane, Sageston, Tenby, Pembrokeshire. SA70 8SH

Telephone – 01646 651471

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Website – www.sagestoncpschool.co.uk

Headteacher – Mr. G Noble



Statement of Purpose: Sageston CP School Playgroup

Sageston Playgroup aims to:

- Provide high quality day care that enhances the development, care and education of pre-school children in a safe and stimulating environment, where they learn through play in partnership with parents/carers.
- Welcome parents/carers who want to become directly involved in the activities of the provision and provide opportunities to do so.
- Encourage parents/carers to understand and provide for the needs of their children.
- Embrace the ethos and principles of Early Years Wales (EYW).
- Sageston Playgroup follows Welsh Government initiatives by implementing the Foundation Phase and Healthy Pre-school Scheme.

Legal status: Sageston Playgroup is an Unincorporated Body.

The Registered Individual Mr. G Noble and Mrs. K Heywood registered by Care Inspectorate Wales (CIW) under part 2 of the Children and Families (Wales) Measure 2010 to provide day care.

The Person in charge 5 days a week is K Heywood - Playgroup Leader.

The main contact for Sageston Playgroup.

Playgroup Leader: Katie Heywood

Sageston CP School, Birds Lane Sageston, Tenby, Pembrokeshire, SA70 8SH

Tel: 01646 651471.

email: admin.sageston@pembrokeshire.gov.uk

Please contact the persons above for all enquiries.

Sageston Playgroup welcomes boys and girls and is registered by CIW to care for up to 18 children between the ages of 2 - 4 years.

CIW registration number is: W130000371/001/0005

We meet children's needs as individuals and within groups as a provider of sessional and full daycare.

Our latest inspection report by CIW can be seen on www.ciw.org.uk

Sageston Playgroup is covered by public liability and employer's liability insurance. Certificates are displayed in the setting.

Our admissions policy gives details about how applications for admission to Sageston Playgroup is managed.

The setting offers a wraparound service for children who access part time education at Sageston CP School. The children join the playgroup for wraparound care at 11.45pm for lunch before the afternoon session begins at 1.00pm. The children are supervised by two lunch time members of staff in the setting. The children can bring in a packed lunch or pre-order a hot dinner from the school cook.

Playgroup Operational hours: term time only

Monday	Tuesday	Wednesday	Thursday	Friday
9.00 - 11.30am 2-3yrs	9.00 - 11.30am 2-3yrs	9.00 - 11.30am 2-3yrs	9.00 - 11.30am 2-3yrs	9.00 - 11.30am 2-3yrs
Lunchtime Provision 11.45am - 1pm	Lunchtime Provision 11.45am - 1pm	Lunchtime Provision 11.45am - 1pm	Lunchtime Provision 11.45am - 1pm	Lunchtime Provision 11.45am - 1pm
Wraparound 11.45am – 3.15pm	Wraparound 11.45am – 3.15pm	Wraparound 11.45am – 3.15pm	Wraparound 11.45am – 3.15pm	Wraparound 11.45am – 3.15pm
All day session Term time				
9.00am – 3.15pm 2-3yrs	9.00am – 3.15pm 2-3yrs	9.00am – 3.15pm 2-3yrs	9.00am – 3.15pm 2-3yrs	9.00am – 3.15pm 2-3yrs

Full Daycare Monday – Friday 9.00am - 3.15pm term time only. Children will need to bring a packed lunch with them or they can access school dinners through the school (to be eaten in the setting with the other children and staff).

We are registered for the 30-hour Childcare Offer for Wales. This is available the term after your child's third Birthday. Please talk to a member of staff about this offer or visit this website for more information.

<https://gov.wales/get-30-hours-childcare-3-and-4-year-olds>

Facilities available: Sageston Playgroup operates in a purposely modified classroom at Sageston CP School; it has designated toilet facilities for the children, a kitchen area and outdoor play space. We are lucky enough to also have use, by prior agreement, use of the school hall and playing fields.

Children's individual needs (and, where relevant, additional needs) and preferences are noted and recorded as they register to join the provision. Parents/carers are encouraged to use our 'settling in' service to help with their child's transition to our care.

We offer a wide range of activities that are planned to suit children's age, developmental stage and individual needs, and meet our aims and objectives and reflect the Welsh Government's current strategy <https://www.gov.wales/children-and-young-peoples-plan>

We provide adult-led and child-led experiences that are planned termly, weekly and daily in advance.

Activities are risk assessed and children are encouraged to contribute to any review or evaluation of their experiences as they are able and willing.

The language used: Sageston Playgroup is an English-medium setting with use of Incidental Welsh and some basic signing.

Parental involvement: Early Years Wales believes that parents/carers are the prime carers and educators of their children and as such should be involved in all aspects of the provision. As a member of Early Years Wales (EYW), Sageston Playgroup welcomes parents/carers who would like to become involved in:

- Fundraising.
- Attending relevant training courses, workshops, and conferences.

The lasting benefit of parental involvement in a child's development and pre-school education is now clearly supported by academic research, as well as providing a lot of pleasure for parents/carers and their children.

Training: Membership of Early Years Wales and Early Years Play and Childcare Partnership ensures that Sageston Playgroup is kept up to date with current developments and initiatives in the field of childcare and education. We receive 'Small Talk', the Early Years Wales magazine, which offers practical advice and up-to-date information, and we are happy to share this with parents/carers. Sageston Playgroup works with the support of Early Years Wales to invest in our staff's commitment to their continuous professional development through reliably endorsed courses, events and training pathways, and parents/carers are kept informed about these.

Policies and Procedures: Sageston Playgroup has produced a pack of Policies and Procedures that describe arrangements for dealing with routine operational practice, complaints, concerns, and any emergency that may occur during operational hours. They are designed to ensure the effective and safe management of our service and to offer the best possible environment and experience for the children and families who use it. The Policies and Procedures are developed and maintained in line with and/or exceed national minimum standards and regulations. They are reviewed regularly (at least annually) and updated (with CIW informed of any changes) as necessary. The policy pack is available for all who visit, work in or use Sageston Playgroup to see.

Starting in the provision: Sageston Playgroup acknowledges the importance of parents/carers and staff working together to help children settle in the provision and develop confidence to participate in all the activities offered. Some children take longer than others to settle. The treatment of each child as an individual is our main concern. Parents/carers may stay for the

whole or part of the session, depending on the needs of their child (please refer to the Admissions Policy).

Observations, Assessment and record keeping: Sageston Playgroup staff take a reflective approach to their work, using observation as a tool to plan activities and ensure children's needs are met. The progress of children is assessed by observation and recorded. Sageston Playgroup has a duty to share some information with the local authority, CIW and in the case of the Child Development Assessment Profile, the Welsh Government. Our records are kept in-line with our Confidentiality Policy and are available for discussion with parents/carers at any time.

The terms and conditions are set out in the contract between parents/carers and Sageston Playgroup and implicit within our policies and procedures.

The contract must be signed, and the Registration Form must be completed by parents/carers before their child attends.

The contract, Registration Form and the full set of policies and procedures are available from K. Heywood or the school office.

CIW and parents/carers are informed of any changes to this Statement of Purpose which is reviewed at least annually or as a result of a change in operational practice. This Statement of Purpose is supported by Sageston Playgroup Operational Plan and any changes to one will be reflected in the other.

This statement of purpose for Sageston Playgroup was passed for use:

On: January 2026

By: K Heywood

Position: Playgroup Leader.

Date of planned review: January 2027